

National Board for Technical Education

Plot B' Bida Road, PMB 2239, Kaduna

Invitation for Pre-Qualification

1.0 Preamble

The **National Board for Technical Education (NBTE)** is a **Federal Government** Agency established under the enabling Decree 9 of 1977 bestowed with the function of coordinating all aspects of Technical Vocational Education falling outside the Universities. The **Education Trust Funds (ETF)** under its Selected Intervention Programme in the TVE sector intends to intervene in some Selected Technical Colleges in Nigeria in order to address some of the deplorable state in the colleges, Part of the intervention involves the procurement of relevant equipment for the various areas of specialization in the institutions. The following institutions and trade clusters were selected by ETF for the intervention and nurturing into Centers of Excellence in the respective trades:

Geo-political Zone	Institution	Trade Cluster for Intervention
South West	FSTC Ilesha	Building Services Trades
South-South	GTC Port Harcourt	Building & Wood Trades
South East	GTC Enugu	Welding & Fabrications Trades
North East	GTC Kumo	Electrical & Telecommunication Trade
North Central	GTC Bukuru, Jos	Welding & Fabrications Trades
North West	GTC Kano	Mechanical Engineering Trades
FCT	GTC Orozo	Building & Wood Trades

2.0 Scope of Works/Supplies:

The scope of works involves the Supply, Installation, Commissioning and Training on the following:

2.1 Building Services Trades Equipment for Federal Science Technical College, Ilesha. South-West Geo-Political Zone: This Comprise of Machines and Hand Tools required for the following operations:

2.1.1 Air-Conditioning and Refrigeration

2.1.2 Plumbing & Pipe Fitting

2.1.3 Electrical Installations and Maintenances

2.2 Building and Wood Trades Services Equipment for Government Technical College, Port Harcourt, South-South Geo-Political Zone. This Comprises of Machines Hand Tools required for the following operations:

2.2.1 Block laying, Bricklaying and Concreting

2.2.2 Carpentry and Joinery;

2.2.3 Furniture Design and Construction:

2.2.4 Painting and Decoration

2.3 Welding and Fabrication Equipment for Government Technical College, Enugu, South-East Geo-Political Zone.

2.4 Electronics and Telecommunication Trades Equipment for Government Technical College, Kumo, North-East Geo-Political Zone. This Comprises of Machines and Hand Tools required for the following operations:

2.4.1 Computer Maintenance

2.4.2 Multi-Media & ICT

2.4.3 Radio, TV & Electronic Works

2.4.4 Instrument Mechanics Works

2.4.5 Mobile Technology Equipment Maintenance;

2.5 Welding and Fabrication Trades Equipment for Government Technical College, Bukuru, Jos, North-Central Geo-Political Zone

2.6 Mechanical Engineering Trades Equipment for Government Technical College, Kano, North-West Geo-Political Zone. This Comprises of Machines and Hand Tools required for the following operations:

2.6.1 Foundry

2.6.2 Mechanical Engineering Crafts

2.7 Building and Wood Trades Equipment for Federal Science Technical College, Orozo, Federal Capital Territory. This Comprise of Machines and Hand Tools required for the following operations

2.7.1 Block laying, Bricklaying and Concreting:

2.7.2 Carpentry and Joinery

2.7.3 Furniture Design and Construction:

2.7.4 Painting and Decoration

3.0 Pre-Qualification Requirements:

To be considered for pre-qualification, interested, competent and reliable suppliers are required to provide verifiable evidence including but not limited to the following documents:

- 3.1 Photocopy of Current Company Tax Clearance Certificate for the last 3 (Three) Years (2007, 2008 and 2009);
- 3.2 Photocopy of Certificate of Incorporation Business Registration in Nigeria with Corporate Affairs Commission;
- 3.3 Photocopy of Value Added Tax (VAT) Registration Certificate and evidence of VAT remittance;
- 3.4 Company's Audited Accounts for the last three (3) years. (2007, 2008 and 2009), duly signed and stamped;
- 3.5 Comprehensive Company Profile including details of the Management and Professional staff and copy of Company Brochure with convincing evidence of competence to undertake the relevant supplies;
- 3.6 Evidence of adequate relevant equipment and infrastructure to handle the job;
- 3.7 Evidence of legal capacity to enter into contract i.e. the company is not in receivership;
- 3.8 Evidence of technical, operational and managerial capabilities;
- 3.9 Evidence of Financial capabilities to execute the supplies. This should include certified Bank statement from reputable Bank. (Bank reference letter only is not acceptable);
- 3.10 Verifiable evidence of previous experience i.e. having successfully carried out similar supplies in the last five (5) years with their costs, locations, name and telephone number of the client and copies of award letter and Completion certificates
- 3.11 Manufacturing Companies must submit evidence of relevant Manufacturing capability and facilities and SON or ISO Certificates;
- 3.12 Test Certificate issued by well-known international standard test Laboratory for Manufacturers of Equipment and a Sample of Test Report of Manufactured Equipment.
- 3.13 Evidence of Compliance with Federal Government Pension Reform Act;
- 3.14 A Sworn Affidavit affirming that none of the Directors of the Company was ever convicted in a Court of Law;
- 3.15 Any other relevant document that will place the Company on a comparative advantage

4.0 Note:

4.1 The Pre-qualification documents must be arranged in the order listed above. Submissions could be disregarded for failure to comply with this instruction.

4.2 Any Company that submits fake documents shall be disqualified outright and may be reported to the appropriate authority

4.3 Bidders should accompany every bid with a disclosure whether any officer of National Board for Technical Education is a former or present Director, Shareholder or has any pecuniary interest in the Company.

5.0 Closing Date:

Companies are to submit two (2) copies of the Pre-qualification documents in sealed envelope, boldly marked "Pre-qualification Colleges" and the Item number. This must be delivered by hand or registered mail to reach the undersigned **on or before 12.00 noon on Monday 13th December 2010**

The Executive Secretary,

National Board for Technical Education

Plot 'B' Bida Road,

Kaduna.

6.0 IMPORTANT INFORMATION:

6.1 The documents submitted will be opened on **13th December 2010** by **12.30 pm** at **National Board for Technical Education** Conference Room, 3rd Floor, Secretariat Building, Kaduna;

6.2 All successful pre-qualified Companies will be invited to bid for the relevant Equipment Supply;

6.3 National Board for Technical Education will not enter into any correspondence with any unsuccessful Company.

This Advert shall not construe to be commitment on the part of National board for Technical Education nor shall it entail the Company to make any claim(s) whatsoever and/or to seek any indemnity from National Board for Technical Education by virtue of such Company having responded to this Advertisement.

Signed

EXECUTIVE SECRETARY

National Board for Technical

P.M.B. 2239,

Bida Road,

Kaduna.